

DELAWARE COUNCIL ON REAL ESTATE APPRAISERS

INSTRUCTIONS FOR APPLICATION FOR TEMPORARY PRACTICE PERMIT

The Council on Real Estate Appraisers may grant a temporary practice permit allowing a certified or licensed appraiser to provide, on a temporary basis, an appraisal assignment in Delaware.

The following guidelines summarize the requirements for a Delaware temporary practice permit:

1. Assignment is defined as an engagement by a single client to appraise one or more properties in a single appraisal contract;
2. The appraiser must be licensed or certified in another state;
3. The property to be appraised is located in Delaware; and
4. The appraiser's business in Delaware is of a temporary nature.

A temporary practice permit is issued only for a particular assignment. The permit holder may provide appraisal services only for the specified assignment listed on the permit.

Licensing and certification privileges granted under the provisions of 29 Del.C. §2937 shall expire 6 months from the date of issue. An extension may be received upon request to the Division of Professional Regulation.

A letter of good standing from each state in which you are certified or licensed must be attached.

Appraisals must comply with the Uniform Standards of Professional Appraisal Practice.

The processing fee that must be submitted with each application form is non-refundable. Make check or money order payable to "State of Delaware." See Fee Schedule available at <http://www.dpr.delaware.gov/boards/realestateappraisers/fees.shtml>.

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DEPARTMENT OF STATE

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DIVISION OF PROFESSIONAL REGULATION

**DELAWARE COUNCIL ON REAL ESTATE APPRAISERS
APPLICATION FOR TEMPORARY PRACTICE PERMIT**

1. Name: _____
First Middle Last
2. Current Residence: _____
Street Address

City State Zip Code
3. Business Name and Address: _____
Name of Business

Street Address

City State Zip Code
4. Home Phone: _____ Business Phone: _____
Email: _____
5. Social Security Number: _____
6. Assignment Identification: _____
7. Property Identification: _____

8. Anticipated Duration of Assignment: _____

Answer Yes or No to each of the following questions.

9. Are you currently licensed or have you ever been licensed or certified as a real estate appraiser in any state? Yes_____No_____
If the answer to this question is yes, you must attach a letter of good standing from each state in which you have ever been licensed or certified.
10. Have you ever been denied an appraiser license or certificate; had an appraiser license or certificate or professional license of any type suspended, revoked, or surrendered; or been issued a letter of reprimand in Delaware or elsewhere? Yes_____No_____
If the answer to any of these questions is yes, you must provide a copy of the licensing agency's order and a complete explanation.
11. Have you ever been convicted of or entered a plea of guilty or *nolo contendere* (no contest) to any felony, misdemeanor or any other criminal offense in any jurisdiction? Yes____ No____ **If yes, submit a certified copy of your criminal history record.**

Applications that are not complete within six (6) months of filing may be considered abandoned and discarded. The Council office will attempt to notify you before disposing of an abandoned application.

Please note: When your application is complete, please allow 7-10 days to receive your permit. A complete application is one that includes all required documentation and correct payment.

I, the applicant, being duly sworn according to law, depose and say that the answers above set forth are true to the best of my knowledge and belief and that the application is made for the purpose of inducing the issuance of the license requested.

I hereby confirm that I have read and agree to abide by all appraiser laws and rules in the State of Delaware and agree to cooperate with any investigation initiated by the Council on Real Estate Appraisers including providing relevant documents and personally appearing before the Council and/or its investigators.

Signature of Applicant

Date

State of _____
County of _____

Sworn and subscribed to before me at _____ this _____
day of _____, 20____.

SEAL

Signature of Notary Public

My Commission Expires: _____